

No. V(A)/15/3/Pers-R1/NTRO/2017- 3247
Government of India
National Technical Research Organisation
Block-III, Old JNU Campus, New Delhi-110067

Dated, the 17 November 2017

To

1. The Director General
Directorate General of Resettlement, West Block-IV, R.K Puram, New Delhi-1100066.
2. ACAS (PO)
Air Headquarters, Vayu Bhawan, Rafi Marg, New Delhi.
3. PDOP
IHQ of MoD(Navy), 'C' Wing, Sena Bhawan, New Delhi.
4. PDPO (Air Veterans), IAF Placement Cell
Directorate of Air Veterans, SMC Buildings 1st Floor, Subroto Park, New Delhi – 110011.
5. Military Secretary's Branch
Col (MS 3B), IHQ of MoD (Army), DHQ PO, New Delhi.
6. OIC, Indian Naval Placement Agency
6th Floor, Chanakya Bhawan, Chanakya Puri, New Delhi – 110021.

Sub: Filling up a vacancy of Chief Aviator in NTRO on Deputation/Absorption (For Ex-Serviceman : Deputation/Re-employment) basis.

Sir,

A Recruitment Notice is enclosed herewith inviting applications to fill up one vacancy on Deputation/Absorption (For Ex-Serviceman: Deputation/Re-employment) in the Grade of Chief Aviator in the pay scale of Level –13A in the Pay Matrix [pre-revised PB-4 (Rs.37400-67000) plus Grade Pay Rs.8900/-] in National Technical Research Organisation.

2. It is requested that the above mentioned recruitment notice may please be widely circulated. The applications duly filled by willing and eligible officers in prescribed proforma (Annexure-I) with Certification by Employer/Cadre Controlling Authority (Annexure-II) may be forwarded through proper channel along with attested photocopies of APARs for the last 05 years so as to reach on the following address:-

Assistant Director (Pers/R-I)
National Technical Research Organisation
Block-III, Old JNU Campus (Room No.204)
New Delhi - 110067

3. It is stated that incomplete applications and/or those received late and/or not accompanied by supporting certificates/documents in support of qualification and experience claimed by the candidates would not be processed for determining the eligibility of the candidates for the selection.

4. The last date for receipt of application is 30 days from the date of publication of advertisement in the Employment News.

Encl: As above.


Assistant Director (Pers/R-I)

RECRUITMENT NOTICE
NATIONAL TECHNICAL RESEARCH ORGANISATION

Applications are invited from eligible candidates from Central Government Ministries/Departments to fill up **one vacancy** on Deputation/Absorption (For Ex-Serviceman : Deputation/Re-employment) basis in the following post in National Technical Research Organisation:-

| SINo | Name of the Post | No. of Vacancies* | Pay Band and Grade Pay # |
|------|------------------|-------------------|--|
| (i) | Chief Aviator | 01 (one) | Level -13A in the Pay Matrix [pre-revised PB-4 (Rs.37400-67000) plus Grade Pay Rs.8900/-] |

* Subject to increase/decrease.

In addition, Special Allowance @ 20% of Basic Pay (i.e. Pay in Pay Band + Grade Pay). However, no Deputation Duty Allowance will be paid.

2. The eligibility conditions for the above mentioned post are as under:-

Deputation/Absorption : Officers of the Central Government;

(a) (i) Holding analogous post on regular basis; **or**

(ii) With two years of regular service in Level-13 of the Pay Matrix; **and**

(b) Possessing the following educational qualification and experience:
Bachelors degree from a recognised University or equivalent facilitated by Defence Academy (s).

And

having experience of working as External Pilot/Internal Pilot/Observer (Image Interpreter/System Engineer/Special Payload Operator) or in related areas on tactical/strategic Unmanned aerial vehicles (UAVs), having flying /operating experience for 250 hours or Corps of Engineers/Signals/EME in Army or equivalent Engineering/Technical Branch in Navy and Indian Air Force.

For Ex-Serviceman : Deputation/Re-employment

The Armed Force personnel due to retire or who are to be transferred to reserve within a period of one year and having the requisite experience and qualifications prescribed shall also be considered. Such persons would be given deputation term upto the date on which they are due for release from the Armed Forces; thereafter, they may be continued on re-employment.

Note- 1: Candidates may be required to qualify such tests as may be prescribed to assess their knowledge of system.

Note-2 : The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, the deputationist shall not be eligible for consideration for appointment by promotion.

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Note-3 : Period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central government shall ordinarily not exceed five (5) years.

Note-4 : The maximum age limit for appointment on deputation shall not exceed 56 years as on the closing date of receipt of the application.

3. **How to apply** – Neatly filled applications typed on A-4 size paper in the prescribed proforma (Annexure-I & II) should be sent to **Assistant Director (Pers/R-I), National Technical Research Organisation, Block-III, Old JNU Campus, New Delhi – 110067**. The last date of receipt of application is 30 days from the date of publication of advertisement in the Employment News.
4. Attested copies of educational qualification, experience and other certificates should be enclosed with the application. Candidates, however, may be required to produce original certificates for verification at the time of interview/selection.
5. The applications in the prescribed proforma (Annexure-I & II) may be forwarded through proper channel along with disciplinary/vigilance clearance/ integrity certificate and attested copies of ACRs for the last 5 years.
6. Incomplete applications and those received late and/or without the requisite enclosures would be summarily rejected. No correspondence in this regard would be entertained.
7. Canvassing in any form will disqualify the candidate.



ANNEXURE-I

| | | |
|--|--|---|
| <u>BIO-DATA / CURRICULUM VITAE PROFORMA</u> | | (Please affix a recent passport size colour photograph) |
| Reference No: V(A)/15/3/Pers-R1/NTRO/2017 | | Post applied for: Chief Aviator |

| | | |
|----|---|--|
| 1. | Name and Address (in Block Letters) | |
| | Contact No : Email ID : | |
| 2. | Date of Birth (in Christian era) | |
| 3. | i) Date of entry into Government service | |
| | ii) Date of retirement under Central/State Government Rules | |
| 4. | Educational Qualifications | |
| 5. | Whether Education and other qualification required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same) | |
| | Qualifications/Experience required as mentioned in the advertisement/vacancy circular | Qualifications/experience possessed by the officer (to be mentioned by the applicant clearly) |
| | Essential | Essential |
| | Officers of the Central Government; (a) (i) Holding analogous post on regular basis; or (ii) With two years of regular service in Level-13 of the Pay Matrix; and (b) Possessing the following educational qualification and experience: (i) Bachelor's degree from a recognized University or equivalent facilitated by Defence Academy(s); and | |



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|---|--|---|------|----|--|
| | (ii) having experience of working as External Pilot/Internal Pilot/Observer (Image Interpreter/System Engineer/Special Payload Operator) or in related areas on tactical/strategic Unmanned aerial vehicles (UAVs), having flying /operating experience for 250 hours or Corps of Engineers/Signals/EME in Army or equivalent Engineering/Technical Branch in Navy and Indian Air Force. | | | | |
| Note: In the case of Degree and Post Graduate Qualifications Elective/main subjects and subsidiary subjects may be indicated by the candidate . | | | | | |
| 6. | Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post. | | | | |
| Note: Borrowing Department are to provide their specific comments/ views confirming the relevant Essential Qualifications/Work experience possesses by the Candidate (as indicated in the Bio-data) with reference to the post applied. | | | | | |
| 7. | Details of Employment, in chronological order, Enclose a separate sheet duly <u>authenticated by your signature</u>, if the space below is insufficient. | | | | |
| | Office/institution | Post held on regular basis | From | To | * Pay Band and Grade Pay/Pay Scale of the post held on regular basis |
| | | | | | Nature of Duties (in detail) highlighting experience required for the post applied for |
| <p>*Important: Pay-band and Grade Pay granted under ACP/MACP are personal to the officer and therefore, should not be mentioned. Only Pay Band and Grade Pay/Pay Scale of the post held on regular basis to be mentioned. Details of ACP/MACP with present Pay Band and Grade Pay where such benefits have been drawn by the Candidate, may be indicated as below:</p> | | | | | |
| | Office/institution | Pay, Pay Band and Grade Pay drawn under ACP/MACP Scheme | From | To | |
| | | | | | |
| 8. | Nature of present employment i.e. Adhoc or Temporary or Quasi-Permanent or permanent | | | | |


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| 9. | In case the present employment is held on deputation/ contract basis please state- | | | |
| | a) The date of initial appointment | b) Period of appointment on deputation/contract. | c) Name of the parent office/organisation to which the applicant belongs | d) Name of the post and pay of the post held in substantive capacity in the parent organisation. |
| | | | | |
| | <p>Note: In case of officers already on deputation, the applications of such officers should be forwarded by the parent cadre/Department along with Cadre Clearance, Vigilance Clearance and Integrity certificate.</p> <p>Note: Information under Column 9(c) & (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/organisation but still maintaining a lien in his parent cadre/organisation.</p> | | | |
| 10. | If any post held on Deputation in the past by the applicant, date of return from the last deputation and other details | | | |
| 11. | <p>Additional details about present employment: Please state whether working under (indicate the name of your employer against the relevant column)</p> <p>a) Central Government b) State Government c) Autonomous Organisation d) Government Undertaking e) Universities f) Others</p> | | | |
| 12. | Please state whether you are working in the same department and are in the feeder grade or feeder to feeder grade. | | | |
| 13. | Are you in revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale. | | | |
| 14. | Total emoluments per month now drawn | | | |
| | Basic Pay in the PB | Grade Pay | Total Emoluments | |
| 15. | In case the applicant belongs to an organisation which is not following the Central Government Pay-scale, the latest salary issued by the organisation showing the following details may be enclosed. | | | |
| | Basis Pay with scale of Pay and rate of increment | Dearness Pay/interim relief/other Allowances etc., (with break-up details) | Total emoluments | |
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| 16. | <p>(A). Additional information, if any, relevant to the post you applied for in support of your suitability for the post. (This among other things may provide information with regard to (i) additional academic qualification (ii) professional training and (iii) work experience over and above prescribed in the Vacancy Circular/Advertisement) (Note: Enclose a separate sheet duly signed, if the space is insufficient)</p> | |
| | <p>(B). Achievements: The candidates are requested to indicate information with regard to: (i) Research publications and reports and special projects (ii) Awards/Scholarships/Official Appreciation (iii) Affiliation with the professional bodies/institutions/societies and; (iv) Patents registered in own name or achieved for the organisation (iv) Any research /innovative measure involving official recognition (vi) any other information. (Note: Enclose a separate sheet duly signed, if the space is insufficient)</p> | |
| 17. | <p>Please state whether you are applying for deputation (STC)/Absorption/Re-employment Basis.# (Officers under Central/State Governments are only eligible for "Absorption". Candidates of non-Government Organisations are eligible only for short Term Contract) # (The option of 'STC'/'Absorption'/'Re-employment' are available only if the vacancy circular specially mentioned recruitment by "STC" or "Absorption" or "Re-employment"))</p> | |
| 18. | Whether belongs to SC/ST/OBC | |

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Bio data/Curriculum Vitae duly supported by the documents in respect of Essential Qualification/ Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/ details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/withheld.

(Signature of the candidate)

Date _____

Address _____


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ANNEXURE-II

Certification by the Employer/Cadre Controlling Authority

The information/details provided in the above application by the applicant are true and correct as per the facts available on records. He/she possesses educational qualifications and experience mentioned in the vacancy circular. If selected, he/she will be relieved immediately.

2. Also certified that:

- i) There is no vigilance or disciplinary case pending/contemplated against Shri/Smt. _____
- ii) His/ Her integrity is certified.
- iii) His/ Her APAR dossier in original is enclosed/photocopies of the APARs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed..
- iv) No major/ minor penalty has been imposed on him/her during the last 10 years
Or A list of major/ minor penalties imposed on him/her during the last 10 years is enclosed. (as the case may be)

Countersigned

(Employer/Cadre Controlling Authority with Seal)


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