



U.P. RAJYA VIDYUT UTPADAN SEWA AAYOG
U.P. RAJYA VIDYUT UTPADAN NIGAM LTD.
(An Undertaking of U.P. Government)
ROOM NO.1025, 10th FLOOR , SHAKTI BHAWAN EXTENTION, LUCKNOW
CIN: U40101UP1980SGC005065

Advt. No. U-28/UPRVUSA/2018

UPRVUNL (An Undertaking of U.P. Government) engaged in **State Power Generation and Development of Coal Fields in Ranchi/Dumka (Jharkhand)**, invite applications from Indian citizens who are local (स्थानीय) Nayab Tehsildar(Retired) and local (स्थानीय) Lekhpal (Retired) or retired from State Govt. Land/Revenue Officer(s)/Tehsildar(s)/Circle Officer/Equivalent post and State Govt. Lekhpal/Revenue Personnel/Equivalent post preferably from Dumka Commissioner for the following posts on the contract basis for works related to land acquisitions etc. at Saharpur-Jamarpani Coal Block, Ranchi/Dumka (Jharkhand) :-

PROJECTED VACANCIES:-

Sl. No.	Name of the post	Post code	No. of Vacancy	Period of Engagement on Contract basis
1	Nayab Tehsildar (Contract basis) (झारखण्ड राज्य के राजस्व विभाग में इस पद के समकक्ष अन्य पद)	1	01	03 (Three) Years With review and renewal of each case every year
2	Lekhpal (Contract basis) (झारखण्ड राज्य के राजस्व विभाग में इस पद के समकक्ष अन्य पद)	2	01	03 (Three) Years With review and renewal of each case every year

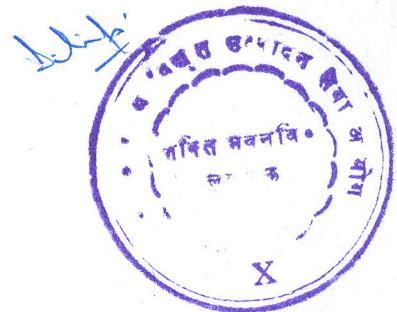
- PLACE OF POSTING:** Shall be at **Saharpur-Jamarpani Coal Block, Ranchi/Dumka (Jharkhand)**.
- SELECTION:** shall be based on the basis of Interview which is to be held at **Lucknow**.
- Consolidated Remuneration:-**

Post	Consolidated Remuneration (Rs.)	HRA (Rs.)	LODA (Rs.)	Telephone Allowance (Rs.)
Nayab Tehsildar (Contract basis) (झारखण्ड राज्य के राजस्व विभाग में इस पद के समकक्ष अन्य पद)	28,000/-	2430.00	1000.00	300.00
Lekhpal (Contract basis) (झारखण्ड राज्य के राजस्व विभाग में इस पद के समकक्ष अन्य पद)	17,000/-	1440.00	1000.00	300.00

- AGE LIMIT:-** Not more than 62 years as on the date of notification.

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5. **QUALIFICATION:-**

(i)Eligibility for Nayab Tehsildar (झारखण्ड राज्य के राजस्व विभाग में इस पद के समकक्ष अन्य पद):-

- a. The candidate should be retired State Govt. Land/Revenue Officer(s)/Tehsildar(s) /Circle Officer/Equivalent post preferably from Dumka Commissionery.
- b. *The candidate should be well conversant in dealing with correspondence in Hindi, English and local language of Jharkhand/West Bengal.*
- c. The retired officials should be medically fit and age should not be more than 62 years as on the date of notification.
- d. The eligible candidate should be clear from vigilance/disciplinary angle at the time of retirement. In this regard, the candidate has to submit supporting document.

(ii)ELIGIBILITY FOR LEKHPAL (झारखण्ड राज्य के राजस्व विभाग में इस पद के समकक्ष अन्य पद)

- a. The candidate should be a retired State Govt. Lekhpal/Revenue Personnel/Equivalent post preferably from Dumka Commissionery.
- b. *The candidate should be well conversant in dealing with correspondence in Hindi, English and local language of Jharkhand/West Bengal.*
- c. The retired officials should be medically fit and age should not be more than 62 years as on the date of notification.
- d. The eligible candidate should be clear from vigilance/disciplinary angle at the time of retirement. In this regard, the candidate has to submit supporting document.

OTHER CONDITIONS COMMON FOR BOTH POST:-

PERIOD OF ENGAGEMENT

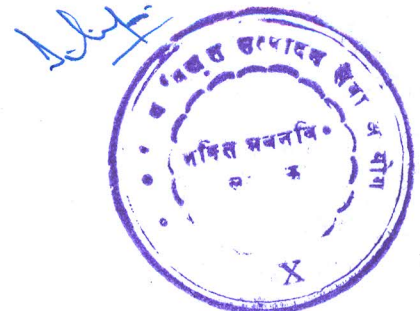
- a. The duration of engagement of consultant, shall be for three (03) years with review and renewal of each case every year.
- b. However, the services of consultant may be terminated at any time by giving 15 days notice without any liability on UPRVUNL and the decision of the UPRVUNL Management shall be final.

STATEMENT OF OBJECTIVES/JOBS TO BE CARRIED OUT :

- a. The consultant shall be responsible for liasoning with the Central/State Govt for various activities like land issues, Estate and Revenue, Municipality/Corporation etc. related to Saharpur-Jamarpani coal block.
- b. The consultant shall report to Executive Engineer (New Coal Block) Ranchi. Based on the observations/facts/records the Consultant shall submit the report to Executive Engineer (New Coal Block) Ranchi and all the correspondence shall be made by UPRVUNL official with the Central/State Govt.
- c. All the authorities with regard to writing/signing/submission of statement for the work assigned or to be assigned to the Consultant shall be of duly authorised UPRVUNL Official and the Consultant shall not write any letter to any of the authority inclusive of Central/State Govt. at his own.

CONFIDENTIALITY OF DATA AND DOCUMENTS:

The Intellectual Property Rights (IPR) of the data collected as well as the deliverables produced for the Department shall remain with the Department. No one shall utilise or publish or disclose or part with, to a third party, any part of the data or statistics or proceedings or information collected for the purpose of this assignment



or during the course of the assignment for the department, without the express written consent of the Department. The consultants shall be bound to hand-over the entire set of records of assignment to the Department before the expiry of the contract as advised by the UPRVUNL or his authorised representative and it is a binding to consultant.

CONFLICT OF INTEREST:

- a. The Consultant appointed by the Department, shall in no case represent or give opinion or advice to others in any matter which is adverse to the interest of the Department.
- b. The consultant shall not make any commitment with the Central/State Govt. or any other department on behalf of UPRVUNL.
- c. The consultant has to complete the mutation of land at Saharpur-Jamarpani coal block (Dumka, Jharkhand) within the stipulated period as assigned by UPRVUNL.
- d. Apart from the above the consultant shall liaison with the District Collector/Magistrate for administrative jobs required for making the coal block operational in the state.

TAX DEDUCTION AT SOURCE

The Income Tax or any other tax liable to be deducted, as per the prevailing rules will be deducted at source before effecting the payment, for which the Department will issue TDS Certificate/s. Service Tax, as applicable shall be payable extra, at the prevalent rates.

LEAVE

- a. The consultant shall be eligible for 12 days leave in a calendar year on pro-rata basis. The un-availed leave in a calendar year cannot be carried forward to next calendar year or encashed at the end of the contract tenure.
- b. UPRVUNL would be free to terminate the services of the consultant, in case the consultant remains absent for more than 15 days beyond the entitled leave in a calendar year.
- c. UPRVUNL does not undertake any liability for providing any medical facility to the consultant or his dependents, which is existing in UPRVUNL and there will be no other financial liability on the part of UPRVUNL since the remuneration is inclusive of everything.

TERMINATION OF AGREEMENT:

UPRVUNL may terminate a contract to which these Terms apply if:

- a. The consultant is unable to address the assigned works.
- b. Quality of the assigned works is not to the satisfaction of the Department.
- c. The Consultant fails in timely achievement of the milestones as finally decided by the UPRVUNL.
- d. The consultant is found lacking in honesty and integrity.
- e. UPRVUNL reserves the right to terminate the contract, by giving fifteen days notice to the consultant.

6. APPLICATION PROCESSING FEES (NON-REFUNDABLE):-

Application processing fees is Rs. 100.00 (Rupees One hundred only) for above post and is non-refundable.

(a) Application Processing fee (Non-refundable) can be paid through Crossed Bank demand draft/Banker's



cheque issued from any Nationalized Bank or its associated bank. Fees in cash form or by any bank other than nationalized bank or its associated bank will not be accepted. (b) The Bank demand draft/Banker's cheque should be drawn in favour of "UTTAR PRADESH RAJYA VIDYUT UTPADAN NIGAM LIMITED" and payable at Lucknow. (c) Bank charges are to be borne by the applicant. (d) Application processing fee, once paid will neither be refunded/transferred nor will be held in reserve for any other future selection process.

7. **CHARACTER** :- Candidate should bear good moral character. At the time of interview, he/ she shall have to produce character certificate from two different Gazetted Officers who are not his/ her relative.
8. **NO OBJECTION CERTIFICATE** :- The candidates who are working with any State/Central/Semi Government organization after retirement shall have to submit "No Objection Certificate" from their present employer at the time of interview, failing which they will not be permitted to appear in the interview.
9. **HOW TO APPLY** :-
- (a) Candidates can fill the application form which can be downloaded for Nigam's website www.uprvunl.org as per the format at Annexure" A". The physical application should be duly filled in and be sent to the **Secretary, U.P. Rajya Vidyut Utpadan Sewa Aayog, U.P. Rajya Vidyut Utpadan Nigam Ltd., 10th floor, Room No. 1025, Shakti Bhawan Extn., 14-Ashok Marg, Lucknow, PIN – 226 001 (U.P.)** by Registered /Speed Post.
- (b) The candidate should enclosed a self addressed envelope of size 10cm. x 23cm. with Postal Stamp worth Rs. 41/- pasted on it with the application form for sending interview Letter.

Incomplete applications, without photo and signature will be rejected.

10. **Note** :-
- (a) U.P. Rajya Vidyut Utpadan Sewa Aayog shall not be responsible for any postal delay/loss in transit. No request in this regard will be entertained.
- (b) **LAST DATE FOR RECEIPT OF PHYSICAL APPLICATION FORM BY REGISTERED / SPEED POST IS 21.06.2018 (05:00 PM).**
- (c) Applications which do not meet all criteria given in this advertisement /incomplete applications will be rejected.
11. **INTERVIEW** :- Candidates shall be called for the interview at specified date, time & place at Lucknow which shall be informed to them by Regd./Speed Post. At the time of the interview, candidate shall have to produce the following documents (in original) along with their self attested photocopies to the satisfaction of the Nigam (applicable for both posts):-
- (a) High School Certificate or any authentic document as proof of age issued by the Govt.
- (b) PPO or letter of retirement issued by State Government (Bearing date of birth and date of retirement).
- (c) Medical fitness certificate issued by Government Chief Medial Officer at the time of joining if selected.
- (d) Any supporting documents which shows that the candidate is clear from vigilance/disciplinary angle.



(5)

Note :-

- (i) If any of the required document mentioned above is found to be missing or unsatisfactory, candidature of the applicant shall automatically be cancelled at any stage of recruitment, even after appearing in the interview and after selection. The responsibility of the same shall be entirely of the candidate and Nigam shall not be responsible in any of such cases.
- (ii) All information regarding interview letter will be sent through Registered/Speed Post. U.P. Rajya Vidyut Utpadan Nigam Ltd. will not be responsible for loss of their interview letter, due to wrong address, loss in transit etc.
- (iii) Candidates are advised to note down their roll no. and keep a photo copy of application form for future reference.
- (iv) All the Information during the selection process shall be available at Nigam website www.uprvunl.org so candidates are advised to be in touch with Nigam's website throughout the selection process.
- (v) Call for interview does not mean surety of final selection against this advertisement.
- (vi) In case of rejection of an application due to non-eligibility, short, unavailability of Photograph or incomplete application, no explanation/information for such applications shall be provided by the Nigam.
- (vii) Nigam has right to cancel the Advertisement and selection at any time/ stage without assigning any reason thereof.
- (viii) Any dispute arising out of this advertisement shall be subject to the **jurisdiction of the Courts at Lucknow** only.
- (ix) No TA/DA shall be admissible to the candidates for appearing in Interview.

[Handwritten signature] 17/5/18

SECRETARY

U.P. RAJYA VIDYUT UTPADAN SEWA AAYOG





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 CIN: U40101UP1980SGC005065

(FOR Advt. No. U-28/UPRVUSA/2018)

Application for the post of Nayab Tehsildar (झारखण्ड राज्य के राजस्व विभाग में इस पद के समकक्ष अन्य पद) & Lekhpal (झारखण्ड राज्य के राजस्व विभाग में इस पद के समकक्ष अन्य पद) (On contract basis)

1. Advertisement No.

2. Name of the post applied for

3. Post code

4. Name of the applicant (In full)

(i) Hindi.....

(ii) In English (Capital letters).....

5. Father's Full Name

(i) Hindi.....

(ii) In English (block letters).....

6. (a) Date of birth : Date Month Year

(b) Age as on notification Year Month days

7. Nationality

8. Gender: Male Female

(Please tick in the relevant column)

9. Marital status (Please tick in the relevant column)

Married Unmarried Other

10. (a) Address for Communication

.....

.....Pin Code.....

(b) Permanent.....

.....Pin Code.....

(c) Email.....

11. High school class 10th certificate or any other document(s) issued by State Government for verification of age. (Please mention the name of document.)

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12. Details of Services :-

Sl. No.	Name of Organization	Post Held	Period		Nature of Work
			From	To	

13. Self Attested photo copies of relevant documents mentioned in Advertisement at point number 11 shall be enclosed if available otherwise bring the same at the time of interview.

14. Any other details:-

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Declaration

I.....Son/Daughter/wife ofhereby declare and solemnly affirm that I have fully understood all the eligibility clause provided in the advertisement and accordingly all the particulars stated in the application form are true to the best of my knowledge and belief. I will submit the required documents/certificates of eligibility on demand to the Commission. If at any stage of selection, the information submitted by me is found false/fake/misinterpreted/incorrect or myself does not satisfy the eligibility criteria for the post applied, the Commission will have a right to cancel my candidature/selection and if the same comes to the notice, even after my engagement, my services may be terminated, in addition to any legal action as deemed fit by UPRVUNL. I will not claim any compensation or any sort of damages. I also understand that the above engagement is purely contractual.

Place:.....

Date:.....

Signature of candidate

(Name of Candidate).....

Encl: Self attested copy of each certificate/ documents as above.

